



**SARATOGA COUNTY  
DEPARTMENT OF HUMAN RESOURCES**

County Municipal Center  
40 McMaster Street  
Ballston Spa, New York 12020

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**CONTACT TRACERS**

**Saratoga County Department of Public Health**

Saratoga County's Department of Public Health is currently seeking individuals interested in serving as Contact Tracers. These are "Contract" positions at \$25/Hour and do not provide any additional benefits, ie: healthcare, paid time off.

Contact Tracing helps prevent the spread of COVID-19 by rapidly interviewing positive patients, identifying their close contacts, interviewing and alerting those contacts to the risk of infection, instructing those contacts to quarantine or isolate for 14 days to be sure they don't spread COVID-19 to others, and monitoring those in quarantine or isolation to ensure their compliance and to ascertain if they are showing any symptoms of COVID-19. Members of the Contact Tracing team will also work with any individual being traced who needs social services assistance, such as housing, food, or medicine, while they are being quarantined or isolated.

Saratoga County's Contact Tracing program operates seven (7) days a week between the hours of 8:00 AM and 8:00 PM. **Weekend and evening hours may be required depending on established schedule and the needs of the County.**

A free Contact Tracing course and certification is available at the following link:  
<https://coronavirus.jhu.edu/contact-tracing> This link provides additional information to assist interested applicants in better understanding the job and requirements of a contact tracer.

All Contact Tracing will be conducted "*in-house*" at the Public Health facility. Interested candidates should submit their resume and letter of interest to:

**Saratoga County Public Health Services**  
ATTN: Mary Myers / Contact Tracing  
6012 County Farm Road  
Ballston Spa, NY 12020

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